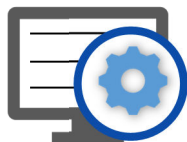


Blueprint: Fee Templates

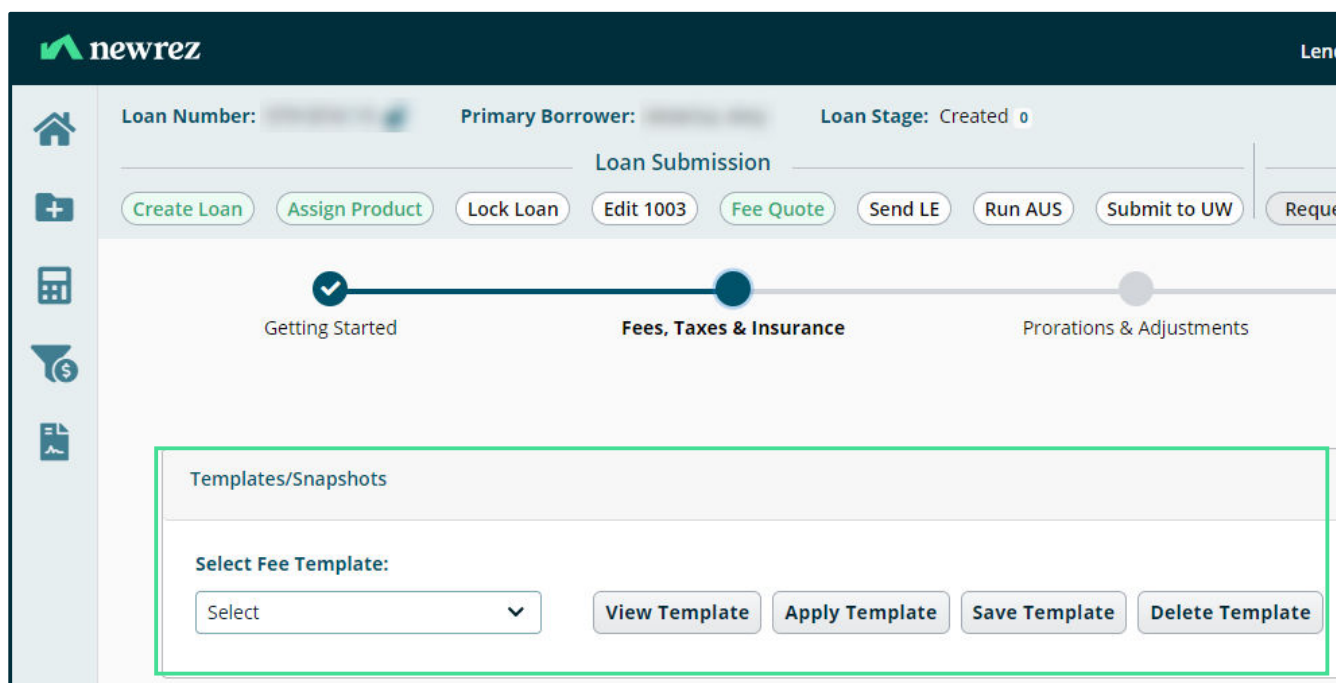


The Blueprint Portal is an exclusive platform that makes it even easier to do business with Newrez.

This job aid provides guidance for Non-Delegated (CL1) users to be able to utilize fee templates in Blueprint.



FeeQuote needs to be run the **Getting Started** screen to import all base default fees for all loans.



The screenshot displays the Newrez Blueprint portal interface. At the top, the Newrez logo is visible. Below it, there's a navigation bar with icons for home, add, calculator, funnel, and document. The main content area shows a 'Loan Submission' process with three steps: 'Getting Started' (marked with a checkmark), 'Fees, Taxes & Insurance', and 'Prorations & Adjustments'. A 'Fee Quote' button is highlighted in green. Below the process bar, there's a section titled 'Templates/Snapshots' which contains a 'Select Fee Template:' dropdown menu with 'Select' as the current choice. To the right of the dropdown are four buttons: 'View Template', 'Apply Template', 'Save Template', and 'Delete Template'.

Save a Fee Template

Step

1 Update Fee Screen

- Ensure the Settlement Service Provider and fee amounts have been updated to the desired providers and/or amounts.

▼ C. Services Borrower Can Shop For - \$3,775.00 (4)

Type	APR	SSP	Paid To	Paid By	POC	Due at Closing	Total	
Title - Closing Protection Letter (APR)	☒	First American Title	Other	Borrower	\$0.00	\$50.00	\$50.00	...
Title - Lender Title Insurance	☐	First American Title	Other	Borrower	\$0.00	\$2,055.00	\$2,055.00	...
Title - Settlement Fee (APR)	☒	First American Title	Other	Borrower	\$0.00	\$1,470.00	\$1,470.00	...
Title - Title Endorsement	☐	First American Title	Other	Borrower	\$0.00	\$200.00	\$200.00	...

2 Save the Fees, Taxes & Insurance Screen

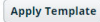
- Click  and select Save.

Getting Started **Fees, Taxes & Insurance** Prorations & Adjustments Preview LE Additional Disclosures Generate Disclosures

 Add Fees  Save & Next  Save

Templates/Snapshots

Select Fee Template:

Select     

Evaluate Max Points and Fees ☐ Lender Fees Waived ☐ Modify/Override Fee Quote

By continuing to the next step, you acknowledge that you have disclosed all customary fees or other fees to the transaction in section "H. Other Fees"

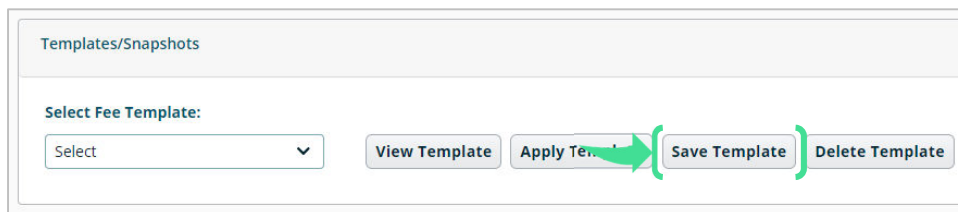
▼ A. Origination - \$695.00 (2)

Type	APR	Paid To	Paid By	Points	Due at Closing	Total	
DISCOUNT FEE (APR)	☒	Lender	Borrower		\$0.00	\$0.00	...
Loan Origination Fee (APR)	☒	Originator	Borrower		\$695.00	\$695.00	...

Step

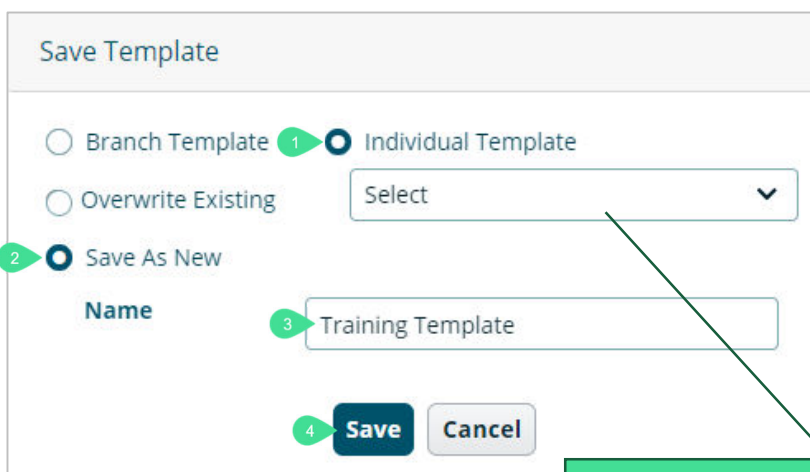
3 Save Template

- Click **Save Template**.



4 Name Template

- Select **Individual Template**.
- Ensure **Save As New** is selected.
- Enter desired template name.
- Click **Save**.

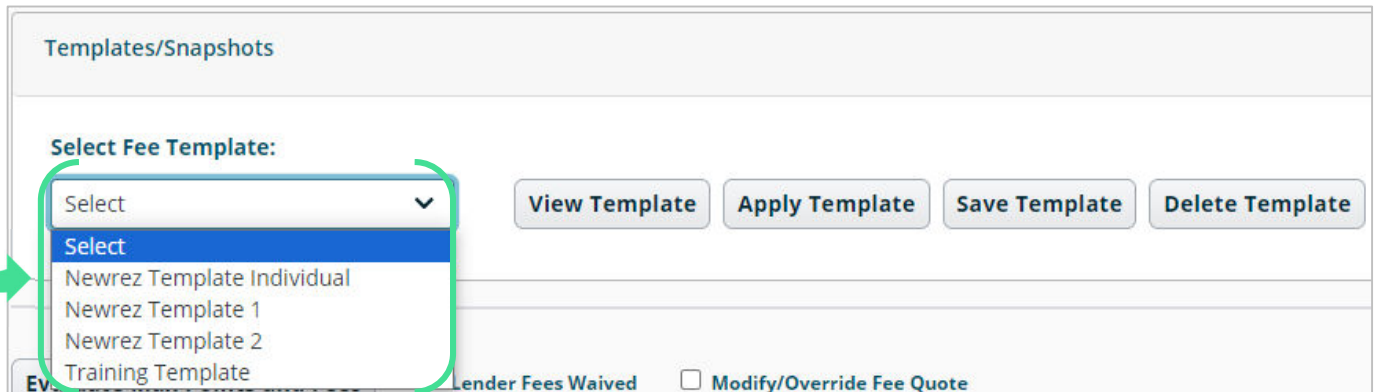


To overwrite fees from an existing template, select the template from the Overwrite Existing dropdown and then click save.

View, Apply, Delete a Fee Template

Step

1 Select desired template from Fee Template dropdown



Templates/Snapshots

Select Fee Template:

Select ▼

Newrez Template Individual

Newrez Template 1

Newrez Template 2

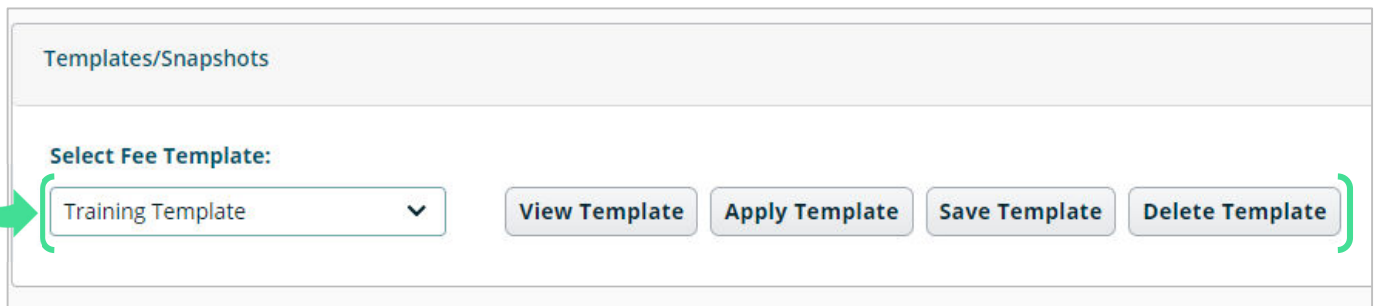
Training Template

View Template Apply Template Save Template Delete Template

Ev Lender Fees Waived ☐ Modify/Override Fee Quote

2 Choose Action

- Click **View Template** to see a pop-up preview of the template.
- Click **Apply Template** to replace FeeQuote with SSP/fees from the selected template.
- Click **Delete Template** to remove the template from the dropdown list.



Templates/Snapshots

Select Fee Template:

Training Template ▼

View Template Apply Template Save Template Delete Template