



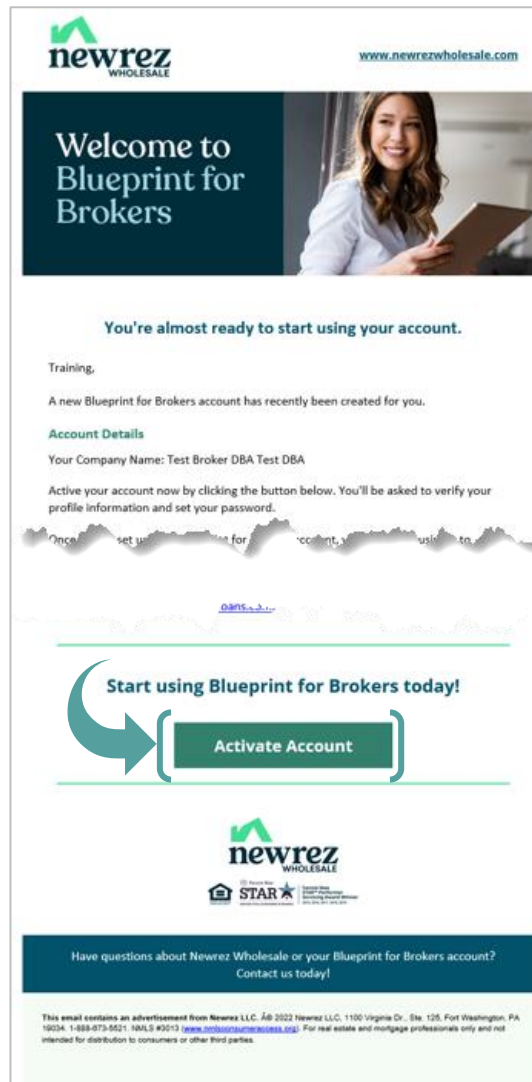
# Blueprint for Brokers: Activate Account



The Blueprint for Brokers Portal is an exclusive platform that makes it even easier to do business with Newrez. This job aid will give guidance to users on how to activate their accounts once they have been created by the company administrator.

## Step

### 1 Open welcome email and click Activate Now.





# Activate Account, cont.

## Step

### 2 Complete fields and click Activate Account

The screenshot shows the Newrez Account Activation form. The form fields are: Cell (with value (214) 555-5555), User name (with value training.broker@newrez.com), Password, and Confirm Password. A consent checkbox is present for SMS notifications. Password requirements are listed: at least 8 characters long, 1 or more lowercase letters, 1 or more uppercase letters, 1 or more numbers, and 1 or more special characters. A confirmation message box states: "Confirmation message will appear when the process is complete." A green notification box at the top right says "User activated Thank you for activating your Newrez Account!". A green arrow points to the "Activate Account" button.





# Record of Revisions

Update Date	Updated By	Revision Type	Summary of Changes
10/7/2022	Brian Rummell	Update	Rebrand; update screen shots

