How to Pre-Lock a Loan in LION

NewRez User Guide

If you need assistance, please contact us at 1-888-988-1695.

1. **To access the Login screen of LION**, first click on the blue “Client Login” button, located at the top right-hand side of www.newrezwholesale.com.

![Login Screen](image1)

2. **To Log In**, enter your email address and password, then click Log In.

![Login](image2)

3. **Click “Create Loan”**

![Create Loan](image3)
4. **To start the workflow, follow these steps:**
   1. Chose “Wholesale” as your channel
   2. Click Create a Traditional Loan (Anything Non SMART)

   ![CREATE LOAN](image1)

5. **Select your FNMA 3.2 file and Import this loan data into the system**

   ![CREATE LOAN](image2)
6. **Select your compensation type, and click Continue**

   ![Select the origantor compensation method](image)

6. Select your compensation type, and click Continue

7. **Choose the Loan Originator and the Processor. Click Continue**

   ![Select the loan contacts](image)

7. Choose the Loan Originator and the Processor. Click Continue
8. Complete the Loan Scenario information Property information, and the pricing information. Then scroll down to get to the product filters.

9. Select your product group, term, amortization type and click Get Product & Pricing

10. Click on the Product name you want to open the full rate stack.
11. **Find the rate and price that you want and click Apply**

![Image of pricing options page]

Pricing provided includes all required scenario adjustments. Pricing returned does not include any concession adjustments.

12. **Once the pricing has been highlighted, click Close Window**

![Image of pricing options page with close window button]
13. Click Apply on your product, rate and price

14. Click Lock Loan

15. Confirm you want to Lock the Loan